



# Spelling Skills

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Name (Please Print)	<b>SCORE</b>
Last _____ First _____ M.I. _____	
Social Security Number _____ Date ____/____/____	

Below is a list of 25 words. Each word is followed by its definition. Some of the words are spelled correctly while others are spelled incorrectly. You are to read each word and definition and **circle** the words that are spelled incorrectly. A sample item like those found in the test is presented to the right.

You will have **2 minutes** to answer as many items as you can.

**Sample Item:**

factory

A building where goods are manufactured.

dokument

A written or printed paper that can be used to furnish information.

**STOP. DO NOT BEGIN UNTIL YOU ARE INSTRUCTED TO DO SO.**

Sample

1. wholesale      The sale of goods in large quantities by a retailer
2. accommodate      To do a favor or service for; to adjust
3. testimonial      A statement testifying to a specific truth or fact
4. budgetary      Having to do with an itemized summary of probable expenses and income for a specified period of time
5. stationary      Writing materials
6. delagate      To entrust to another
7. professional      Having expertise in a particular area or activity
8. investment      The act of putting money into something with the expectation of profit
9. opportunity      A favorable time or occurrence
10. duplicate      A copy of something
11. economic      Pertaining to financial matters
12. marketable      Fit to be sold
13. franchise      Authorization granted by a manufacturer to a distributor or dealer to sell its products
14. license      Legal or official permission to do or own something
15. grievence      A complaint
16. requirement      A necessity
17. inaccurate      Incorrect
18. undoubtedly      Not questioned
19. standerize      To adjust or adapt to fit a specified criterion
20. minimum      Least
21. furthurmore      In addition
22. colateral      Property used as security for a loan
23. awkward      Clumsy or unskillful
24. termanology      The vocabulary of a particular field, subject, science or art